

Unit induction – Wednesday 1st & Thursday 2nd Feb 17

Welcome to General Intensive Care (Gen ICU/HDU)

Hoxton Street Monster Supplies ESTP 1818 "Turreyor of Quality Goods for Monsters of Every Kind" TINNED FEAR A SENSE PREPARED ACCORDING TO THE MONSTROUS PHARMACOPOLIA Encoded destroys all feelings of ease, creating a claim re-boomain sense of disquier. Invaluable for general user in the boom, Guaranteed perfectly pure and genuine.



- Stg1Wlan01
 - WPA2 enterprise
 - StGH username and password
- <u>www.gicu.sgul.ac.uk</u>
 - Where to find the resources you need
 - CHAOS book

• <u>www.yammer.com/stgeorges.nhs.uk</u>

- Social media behind a firewall
- Logon with @stgeorges.nhs.uk email address
- Join GICU, GICU junior docs, ACC, ACC eJournal club
- WardWatcher (Tier 1 doctors)
 - Email <u>matthew.moore@stgeorges.nhs.uk</u> for a user name and password BUT the email MUST come from your stgeorges.nhs.uk email account

Expectations (by us of you)

- Think (ask / discuss)
- Imagine you are the patient
- Plan / Prioritise
- Act
- Record (legible and in full)
- Be conscious of AND responsible for the unit environment and atmosphere
- You are responsible for all elements of patient care.

Expectations (by you of us)

- To be listened to
- Toilets
- Lockers
- Study leave
- Educational and clinical supervision
- Temperature control
- Travel arrangements
- Night time accommodation
- Coffee & biscuits
- Functioning IT
- A properly funded NHS free of political interference
- World peace and an end to climate change

Rotas, planned and unplanned leave etc

- As fair and friendly as we can make them
- Give and take philosophy
- Return to work rules
- Routine contacts
 - Nana Frempomaa x4164
 <u>nana.frempomaa@stgeorges.nhs.uk</u>
- Unplanned leave contact GICU SpR / Consultant

A picture paints . . .

- Please present yourself to Dr Leaver's iPhotoBooth: (AND add a picture to your Yammer profile)
- The consultants need this in order to:
 - remember your name (dementia / nominal dysphasia)
 - have full and frank monthly discussions about your performance
- Following these meetings there will be feedback
- You are responsible for organising your training meetings / WBAs / ePortfolios the consultants are here to help. Please let me know if ...

Day to day

- Daily routine GICU & IOR / night shift duties
 - discharge planning + blood forms + x-rays
- Clerking & presentation THINKING REQUIRED
 - problems & plans (not a list of numbers; trends / summaries)
 - jobs
 - updates outstanding tests / handover sheet / discharge summary
- Long day SpR
 - unit management / safety brief / rehab round / micro round
- "Outside" SpR
 - transfers / referrals
- WardWatcher diagnostic coding

DAILY TIMETABLE

08:00- 08:30 HANDOVER end-of-the-bed ward round night shift to "Reg of the week" / long day shift. MUST FINISH PROMPTLY • Final decisions regarding discharge from GICU and prioritising elective surgical admissions are crucial. • All other Drs should start clerking patients. • One doctor should check the Line Trolley. • Please book any procedures / scans as early as possible. HANDOVER ward round on OIR second tier Dr to Dr • Patients not fit for discharge must be transferred to GICU for continuing care 10:00 Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). • Sit down (seminar room) ward round followed by "tour of the unit." • Please ensure all plans are handed over to nurses at bedside. • PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. • Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. • Night Reg must review OIR patients with OIR SHO, preferably before 22:00. ~23:30 TELEPHONIC ward round with on call consultant		
 prioritising elective surgical admissions are crucial. All other Drs should start clerking patients. One doctor should check the Line Trolley. Please book any procedures / scans as early as possible. HANDOVER ward round on OIR second tier Dr to Dr Patients not fit for discharge must be transferred to GICU for continuing care 10:00 Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00-20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		· · · · · · · · · · · · · · · · · · ·
 One doctor should check the Line Trolley. Please book any procedures / scans as early as possible. HANDOVER ward round on OIR second tier Dr to Dr Patients not fit for discharge must be transferred to GICU for continuing care Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		
 Please book any procedures / scans as early as possible. HANDOVER ward round on OIR second tier Dr to Dr Patients not fit for discharge must be transferred to GICU for continuing care Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		 All other Drs should start clerking patients.
 HANDOVER ward round on OIR second tier Dr to Dr Patients not fit for discharge must be transferred to GICU for continuing care 10:00 Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		 One doctor should check the Line Trolley.
 Patients not fit for discharge must be transferred to GICU for continuing care 10:00 Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) 20:00-20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		 Please book any procedures / scans as early as possible.
for continuing care 10:00 Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri) 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). • Sit down (seminar room) ward round followed by "tour of the unit." • Sit down (seminar room) ward round followed by "tour of the unit." • Please ensure all plans are handed over to nurses at bedside. • PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. • Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. • Night Reg must review OIR patients with OIR SHO, preferably before 22:00.		HANDOVER ward round on OIR second tier Dr to Dr
 10:30 Multidisciplinary, Consultant led, TEACHING ward round. (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		•
 (Mon-Fri) (Coffee and biscuits). Sit down (seminar room) ward round followed by "tour of the unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 	10:00	Multidisciplinary, end of the bed, REHAB ward round (Mon-Fri)
 unit." Please ensure all plans are handed over to nurses at bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 	10:30	
 bedside. PLEASE complete the "Ward Watcher" diagnostic codes during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		
during this WR. 14:00 Microbiology round (Mon-Fri) ~[17:00 EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. • Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. • Night Reg must review OIR patients with OIR SHO, preferably before 22:00.		
~[17:00] EVENING end-of-the-bed ward round with on-call Consultants 20:00- 20:45 HANDOVER ward round Day shift to Night shift. • Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. • Night Reg must review OIR patients with OIR SHO, preferably before 22:00.		
 20:00- 20:45 HANDOVER ward round Day shift to Night shift. Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 	14:00	Microbiology round (Mon-Fri)
 20:45 Identify patients who are likely to be fit for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 	~ <mark>17:0</mark> 0	EVENING end-of-the-bed ward round with on-call Consultants
 Identity patients who are likely to be in for discharge the following morning. Please start / complete Episode Summary. Night Reg must review OIR patients with OIR SHO, preferably before 22:00. 		HANDOVER ward round Day shift to Night shift.
preferably before 22:00.		following morning. Please start / complete Episode
~23:30 TELEPHONIC ward round with on call consultant		
	~23:30	TELEPHONIC ward round with on call consultant

Referrals & admissions

- All emergency referrals MUST have an <u>audit form</u> completed – see Yammer for details – GICU junior docs group for details – soon to appear in the updated CHAOS book
- CTICU & Neuro ICU relationships
- Trauma patients
 - secondary / tertiary survey including spinal clearance
- High risk surgery
 - optimisation protocol
 - Intensive overnight recovery unit (Holdsworth ward, 5th Floor, St James's Wing)
- Admission forms
- Bleeps SpR 7980 / OIR 8278

Referrals & admissions

- Between 8am-6pm Monday to Friday 90% seen within 15 minutes
- Out of hours 90% seen within 30 minutes
- No management advice should be given without review and documentation in the patient's notes
- Safe transfer = no preventable physiological deterioration OR untoward event between review and patient's arrival on ICU
- Time from acceptance to admission:
 - Immediate 90% within 30 minutes
 - Urgent 90% within 60 minutes

Information sources / exchanges

- Consultants / senior nursing staff / junior nursing staff / physios / specialist pharmacists / others
 – internal (closed) verses other teams (open)
- PLEASE discuss problems / clinical uncertainties ASAP.
- There are patient management guidelines for most commonly encountered clinical scenarios.
 - These MUST be individualised for each patient.
 - Alternative strategies MAY be appropriate / necessary.
 - PLEASE document your rationale.

Information sources / exchanges

- CHAOS book online.
- GICU website http://www.gicu.sgul.ac.uk
- Inform:
 - shift leader of admissions & discharges.
 - nurse @ bedspace of THE PLAN.
- Visiting teams: meet, greet, agree plan, ask THEM to document (their plan only).
- NOTE: closed unit i.e. GICU consultant (team) are final arbiters of all decisions (prescribing / blood products / scans etc)

Discharges

- When NOT between 22:00 and 08:00
- Planning
- "Daily" updated eDischarge Summary
- Last look before the patient goes
- Communications
- GP discharge letters (ensure Ward Watcher diagnosis codes completed)

Death & dying

- End of life aide memoir
- After death: Promptly (same shift)
 - confirmation form NOT medical notes
 - certification (even if case to be discussed with coroner)
 - cremation forms (for all deaths)
 - Ward Watcher diagnosis
 - referrals to the coroner
 - episode summary

Common practical procedures

- Lines
- Intubation
- Bronchoscopy (scope tracking / preparation / safe & careful use / decontamination)
- U/S & echo

Infection control

- We have NOT been very good
- Failure to maintain this = punishment for ALL
- BASICS
 - Bare below the elbow / hair / jewellery
 - Hand washing / gloves / aprons (gowns)
 ANTT
- LINES help / checklist / technique / USE
- Multi-resistant organisms

Audited performance

- Antibiotics Why? Stop / review date
- VTE
- Medical notes
- Infection control hand washing etc

Audit & quality improvement projects



Audit & quality improvement projects

- Weekly score card for referrals MANDATORY
- PROJECTS in need of new "foster parents"
 - Age, performance status (frailty score) & ICU outcome
 - Blood products & TEG
 - Daily checklist
 - cRRT
 - Sedation: targets set / achieved, daily cessation, delirium & CINM screening
 - Lung health score
- Other ideas welcome but must be approved by JB or MC or SL

Nasogastric tubes

"units" and drug charts etc

And finally . . .

- Case discussions (M&M&R&R), teaching & academia
- Educational and clinical supervision
- Weekly and monthly protected education events
- Information governance: Trust or NHS.net email addresses (or doctors.net)
- MAST
- Datix
- ESR

Oh and everything else